

NAVSHIPREPFAC YOKOSUKA  
LOCAL STANDARD ITEM

CONTRACT WORK  
ONLY

FY-00

ITEM NO: 099-20YO  
DATE: 01 JUL 1999  
CATEGORY: I

1. SCOPE:

1.1 Title: Government Property; control

2. REFERENCES:

- a. Federal Acquisition Regulations, Part 45
- b. Defense Federal Acquisition Regulation Supplement (DFARS), Part 245

3. REQUIREMENTS:

3.1 Provide and maintain a property control system for government property in accordance with 2.a and 2.b. The property control system shall include the following functional elements, modified by the additional requirements in the following paragraphs:

- 3.1.1 Property Management.
- 3.1.2 Acquisition.
- 3.1.3 Receiving.
- 3.1.4 Identification.
- 3.1.5 Records.
- 3.1.6 Movement.
- 3.1.7 Storage.
- 3.1.8 Physical Inventories.
- 3.1.9 Reports.
- 3.1.10 Consumption.
- 3.1.11 Utilization.
- 3.1.12 Maintenance.
- 3.1.13 Subcontractor Control.

3.1.14 Disposition.

3.1.15 Contract Property Close-out.

3.2 Provide for receipt of Government Furnished Property (GFP) as follows:

3.2.1 Submit the names and signatures of persons authorized to receive and account for GFP to the U.S. Fleet and Industrial Supply Center, Yokosuka, Japan (FISC).

3.2.2 Inspect GFP immediately upon receipt for possible shipping damage.

3.2.2.1 Forward one signed copy of the Shipping Document (DD Form 1348-1) to FISC.

3.2.3 Inspect GFP within five working days of receipt to verify conformance with description and requirements.

3.2.4 Submit four legible copies of a report within two working days after inspection to FISC listing product quality deficiencies, including the following:

3.2.4.1 Date discovered.

3.2.4.2 National Stock Number (if applicable).

3.2.4.3 Nomenclature.

3.2.4.4 Manufacturer.

3.2.4.5 Manufacturer's Part Number/  
Identification Number.

3.2.4.6 Contract Number.

3.2.4.7 Item condition (new or overhauled/  
repaired).

3.2.4.8 A specific description of the defect(s), listing drawing or technical manual dimensions required and actual.

3.2.4.9 If material is defective due to mishandling, rust, or moisture.

3.3 Maintain records for GFP, containing the following information:

3.3.1 Ship's name and hull number.

3.3.2 Job Order and Work Item numbers.

3.3.3 Date received.

3.3.4 Shipping document.

3.3.5 Date issued.

3.3.6 Unit price and quantity.

3.4 Dispose of Government Property as follows:

3.4.1 Return material furnished from the Government, and not consumed in the performance of the contract to FISC, at the contractor's expense in the same condition as received. Submit one legible copy of **Contractor Turn-In of Government Furnished Material (GFM)** {(NAVSHIPREPFAC Form 4335-7) or prepared by FISC Storage Branch, Code 501.2} showing material returned to FISC.

3.4.2 Process material permanently removed from the ship for replacement, substitution, or elimination, whether serviceable or not, including equipment units, parts, and items determined by to be of value to the Government as follows. A written certification shall accompany the inventory schedule submitted to FISC for equipment that has been purged of fluorocarbon or halon materials.

3.4.2.1 Inventory, identify, and tag or otherwise mark such property. Identification shall include ship's name and hull number, Job Order and Work Item numbers, part number/stock number, and item description.

3.4.2.2 Assemble equipment prior to delivery to FISC except as specifically directed in the Work Item.

3.4.2.3 Remove valves or drill holes in empty gas cylinders prior to delivery to FISC.

3.4.2.4 Remove the chemicals from fire fighting bottles, remove valves/stems, triple rinse the bottle, and stencil the bottle "Triple Rinsed".

3.4.2.5 Clean each item to be disposed of free of grease and/or substances considered to be hazardous in nature prior to delivery to the Government.

3.4.2.6 Submit one legible copy of Contractor Turn-In of Ripped Out Material (NAVSHIPREPFAC Form 4335-8) to FISC. The inventory shall be signed by the contractor's representative and submitted when directed by FISC or, in any case, immediately following the completion of each Job Order.

4. NOTES:

4.1 None.